MID-WILLAMETTE VALLEY HOMELESS ALLIANCE
BOARD OF DIRECTORS

	Organization	Delegate	Role
VOTING MEMBERS	Backbone Youth Action Board (YAB)*	River Woods	YAB Chair
	City of Independence	Shannon Corr	City Councilor
	City of Keizer	Soraida Cross	City Councilor
	City of Monmouth	Christopher Lopez	City Councilor
	City of Salem	Julie Hoy	Mayor
	City of Salem	Shane Matthews	City Councilor
	CoC Collaborative Committee*	**Vacant**	Subject Matter Expert
	CoC Collaborative Committee*	Toni Maries	Subject Matter Expert
	Confederated Tribes of Grand Ronde	Lisa Leno	Tribal Council Member
	Law Enforcement Assisted Diversion*	Mareis Dickerson	LEAD Navigator
	Marion County	Danielle Bethell	Commissioner
	PacificSource Community Solutions	Zaira Flores Marin	Director, Marion & Polk Counties CCO
	Polk County	Jeremy Gordon, *Chair*	Commissioner
	Salem Health	Tricia Frizell	Director, Community Outreach
	Salem-Keizer School District 24J	Andrea Castañeda	Superintendent
	Union Gospel Mission	**Vacant**	**Vacant**
	Northwest Human Services	Kim Leathley	Chief Executive Officer
	Willamette Health Council	Josie Silverman-Méndez	Deputy Director
EX OFFICIO (NON-VOTING) MEMBERS	CoC Collaborative Committee	Christine Sommer	Co-Chair
	CoC Collaborative Committee	Brenda Newey	Co-Chair
	Marion County Housing Authority	Jason Icenbice	Executive Director
	Mid-Willamette Valley Community Action Agency	Ashley Hamilton	Deputy Executive Director
	Polk County Veteran Services	**Vacant**	**Vacant**
	Salem Housing Authority	Nicole Utz	Housing Administrator
	West Valley Housing Authority	Christian Edelblute	Executive Director

** Representing individuals who are homeless or formerly homeless*

ORS 190 ENTITY BOARD OF DIRECTORS

Organization (in alpha order)	Delegate	Elected or Staff Role
City of Independence	Shannon Corr	City Councilor
City of Keizer	Soraida Cross	City Councilor
City of Monmouth	Christopher Lopez	City Councilor
City of Salem	Julie Hoy	Mayor
Confederated Tribes of Grand Ronde	Lisa Leno	Tribal Council Member
Marion County	Danielle Bethell	Commissioner
Polk County	Jeremy Gordon, *President*	Commissioner
Salem-Keizer School District 24J	Andrea Castañeda	Superintendent

Last update – Jan 10, 2026

AGENDA

Special Joint Meeting of:

MID-WILLAMETTE VALLEY HOMELESS ALLIANCE (MWVHA) BOARD OF DIRECTORS; ORS 190 ENTITY BOARD OF DIRECTORS

Meeting Location(s):
February 3, 2026
12:00 pm to 01:00 pm
Via teleconference (Zoom)

SPECIAL JOINT BOARD OF DIRECTORS – ORS 190 ENTITY

1. (12:00) WELCOME — CHAIR GORDON

Chair Gordon will open the meeting and confirm that Oregon Public Meeting Law requirements were met with Alliance staff.

2. (12:05) APPROVE SPECIAL MEETING AGENDA — GORDON/BOLGER

ACTION: Approve February 3, 2026 special meeting agenda.

3. (12:10) FINANCIAL SERVICES RENEWAL & EXTENSION CONTRACT — GORDON/BOLGER

ACTION: Vote to approve renewal and amend contract to add payroll services with Kernutt & Stokes. (**pages 5-16**)

4. (12:15) AUTHORIZATION FOR K&S TO FILE REQUIRED TAX REPORTS — GORDON/BOLGER

Executive Director, Misty Bolger will ask the Board to authorize Kernutt & Stokes to electronically file report 1099-NEC to meet state and federal tax requirements.

ACTION: Approve authorization for tax reporting purposes. **(page 17)**

5. (12:20) APPROVE CASH MATCH COMMITMENT & LETTERS OF INTENT — GORDON/BOLGER

The Board of Directors is asked to approve the attached Letters of Intent and Cash Match Documentation authorizing the Mid-Willamette Valley Homeless Alliance (ORS 190 Entity) to submit funding applications and commit required cash match for the following HUD and CoC grants:

Letters of Intent: (pages 18-20)

1. FY2025 CoC Planning Grant – Renewal ($166,729)
2. FY2025 HMIS Support & HMIS Expansion – Renewals ($183,558)
3. FY2025 YHDP Coordinated Entry – Reallocation ($259,833)

Cash Match Commitments: (pages 21-24)

1. CoC Planning Grant – Cash Match ($41,683)

2. HMIS Support – Cash Match ($3,674)
3. HMIS Support Expansion – Cash Match ($59,000)
4. YHDP Coordinated Entry – Cash Match ($60,554)

ACTION: Approve the FY 2025–2026 Letters of Intent and Cash Match Documentation as presented, authorizing the Mid-Willamette Valley Homeless Alliance (ORS 190 Entity) to submit the applications and commit the required cash match for the identified HUD and Continuum of Care grants.

6. (12:30) APPROVE YHDP CE REALLOCATION & PRIORITY LISTING — GORDON/BOLGER

Executive Director, Misty Bolger will ask the Board to approve the preliminary FY2025 Priority Listing. (E-snap applications are hyperlinked within the Priority Listing.

ACTION: Approve YHDP CE Reallocation E-snaps application (**pages 25 – 71**)

ACTION: Approve preliminary FY2025 Priority Listing. (**Click here**)

FINANCE & EXECUTIVE COMMITTEE

7. (12:40) PRELIMINARY BOARD AGENDA — GORDON/BOLGER

Review & approve the February 12, 2026 Joint MWVHA BOD – ORS 190 Entity Agenda.

ACTION: Approve agenda. (**pages 72-74**)

8. (12:50) FINANCE ITEMS — GORDON/BOLGER

Bolger will review current financial standing and provide an overview of the current progress on the monitoring from OHCS.

9. (01:00) ADJOURNMENT — CHAIR GORDON

Virtual Meeting Information:

https://wesd.zoom.us/j/94829660209?pwd=d0jAnz3UpLrVJAyB8Rym0QqRUuAK1S.1

Meeting ID: 948 2966 0209
Passcode: 484728

One tap mobile
+17193594580,,94829660209#,,,,*484728# US
+12532050468,,94829660209#,,,,*484728# US

Staff Contacts:

Board member inquiries:
Misty Bolger – 503-428-0695, misty.bolger@mwvhomelessalliance.org

General questions or difficulties connecting:
Cassie Bay – 503-540-1627, cassandra.bay@mwvhomelessalliance.org

The Mid-Willamette Valley Homeless Alliance is pleased to comply with the Americans with Disabilities Act (ADA). If you need special accommodations to attend this meeting, please contact MWVHA at (503) 540-1627 at least 48 hours prior to the meeting. Hearing impaired, please call Oregon Telecommunications Relay Service, 7-1-1

Mid-Willamette Valley Homeless Alliance

Start February 6, 2026

KERNUTTSTOKES
Certified Public Accountants & Consultants

Kernutt Stokes, LLP

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Introduction

Kernutt Stokes, LLP

Hello!

Here is our proposal for you to review and sign based on an assessment of your current wants and needs.

The review acceptance flow is very intuitive and will allow you to step through the services proposed, the scope, and an outline of when those services will be provided. We would also draw your attention to any included service terms as any fixed prices quoted will be conditional on these terms being met.

You'll also be taken through the pricing schedule which outlines our prices for those services. If this proposal includes options you can review each option by clicking 'Select' – your choice does not become final until you electronically sign the proposal at the final step.

If you have any questions please let us know!

Services

Accounting Services and Back-Office Processing

- Account coding based on historical and/or in accordance with management
- Maintain data feeds into QBO for bank and/or credit card accounts
- Reconciliation of bank statements
- Reconciliation credit card statements
- Reconciliation accounts receivable for collectability and accuracy
- Reconciliation accounts payable
- Reconciliation of all other balance sheet accounts
- Complete workpapers supporting month end balances
- Record payroll journal entry into QBO, if Kernutt Stokes is not processing payroll
- Prepare customer invoices as requested
- Apply deposits to customer accounts
- Deliver financial reports after the period is closed

Accounts Payable

The accounts payable professional will support you by performing the following functions:

- Request and collect all W9s to ensure compliance for 1099 filings
- Use Bill.com to process accounts payable daily, or on an agreed upon cadence. An example of the bill pay process is as follows:
    - Bill/invoice is sent to a Bill.com email address specifically for your company with the correct coding (account, grant) in the email or written on the invoice.
        - If the vendor wants to be set up via ACH, we will send them an invite to Bill.com.
    - Our team will process that bill by the next business day, usually in the morning.
    - Once processed, the bill will get sent to an approval queue:
        - Kernutt Stokes Manger – they will ensure items are coded correctly based on the invoice and client notes.
        - Client – once approved by Kernutt Stokes, it will go into the client queue where the client will do a final review and approval.
    - Once it has been approved by all approvers, it will go to the payment queue where Kernutt Stokes will initiate the payment:
        - Once scheduled for payment, checks paid from Bill.com will arrive and fund within 7 business days.
        - Once a vendor is setup with ACH, they will receive payment within 2-4 days.

Controllership Services

- Troubleshooting & support
- Meeting with management to go over financials
- Liaison with Auditors on annual financial statement preparation, if needed
- Liaison with tax department/tax CPA on annual tax filing, if needed
- Spend management (advising on expenditures and recommending cost savings)
- AR monitoring and bad debt
- Monitor and report on budget variances
- Consultation on internal controls over financial reporting
- Class and location tracking for grant reporting to allow client to understand grant spend.
    - Set up projects in QBO to ensure grants can be easily tracked.
    - Ensure bills processed through accounts payable are coded to the correct grant accounts.
    - Record journal entries as needed to ensure payroll/administrative fees are correctly linked to grant accounts.

Semi-Monthly Payroll Processing

- Calculate and process semi-monthly payroll
- Reconcile accrued vacation and sick time or other benefits
- Review and/or calculate federal and state payroll taxes based on the deposit frequency you have set up
- Review of Quarterly 940 and 941 federal payroll reports prepared by payroll processor
- Review of State Unemployment Tax prepared by payroll processor
- Review of Federal Unemployment Tax prepared by payroll processor
- Workers Compensation payroll reporting
- Respond to payroll notices
- Review Forms W-2 and W-3 prepared by payroll processor for accuracy

Out of Scope

Out of scope work will be billed on an hourly basis at $125 – $500 per hour. This fee is based upon the complexity of the work to be performed, and our professional time as well as out-of-pocket expenses.

- Prior period accounting clean-up
- Personal property tax returns
- 1099 preparation and filing
- Responding to tax notices
- Misc. paperwork, licenses, permits, etc
- Other consulting

Pricing

Billed every month From February 6, 2026, until change required	$6,000.00
✓ Renewal: Accounting Services and Back-Office Processing	
✓ Renewal: Accounts Payable	
✓ Renewal: Controllership Services	
Billed every month From February 6, 2026, until change required	$1,100.00
✓ Semi-Monthly Payroll Processing	
Billed on completion	Prices to be confirmed
✓ Out of Scope	From $0.00

General Terms and Conditions

Engagement Objectives and Scope

The objectives of this engagement are to assist you on an ongoing basis in the financial accounting and reporting related to the organization listed above.

It is our understanding that you request us to perform the services and deliverables as outlined in the Virtual Accounting Services section below as of the date of this letter. It is also our understanding that you have designated an individual who possesses requisite skill, knowledge, and experience, (the "Project Sponsor") to oversee the services and conduct of this project, as identified in the *Client Responsibilities* section of this engagement letter.

Kernutt Stokes Responsibilities and Engagement Deliverables

We will provide the services and deliverables as outlined in the proposal. Deliverables will not be prepared on Kernutt Stokes LLP letterhead or contain references to Kernutt Stokes LLP and will state that no assurance is provided. These deliverables may be prepared on your letterhead or contain your logo, as instructed by the Project Sponsor. Each deliverable will be provided to the Project Sponsor and other members of management, as applicable, for their review prior to final delivery. Each deliverable is considered an internal report or deliverable that may be distributed as you determine to be appropriate for your internal needs.

Kernutt Stokes LLP may periodically provide a summary letter or communication specifying deliverables that have been provided to date. Neither our letter, nor a copy thereof, should accompany any reports or deliverables shared outside your organization. If you attach your own letter when reports or deliverables are shared externally, you agree that such letter will exclude all references to Kernutt Stokes LLP and any persons rendering services on your behalf. Further, our role in supporting your internal function(s) or other projects may not be disclosed to third parties without our written consent. As part of providing the services and deliverables as outlined below, we have no obligation to identify deficiencies in the design, implementation, or maintenance of internal control. However, should a possible deficiency come to our attention we will communicate it to the appropriate level of management. If, for any reason, we are unable to complete the engagement, we will not issue deliverables.

Client Responsibilities

We will require the support of your personnel to achieve timely completion of the project. Support includes, but is not limited to, the collection of all relevant documents (paper or electronic) and the scheduling of interviews and coordination of meetings. Failure to receive such support in a timely manner may negatively affect our ability to fulfill the requirements in the *Engagement Objectives and Scope and Engagement Deliverables* within the agreed-upon timeframe.

Project Management

You will designate a Project Sponsor to oversee the services and conduct of this project. Your designated Project Sponsor will oversee the services and conduct of this engagement, including coordination of resources needed. You authorize us to accept instructions from the Project Sponsor for this engagement. The Project Sponsor or other designee is responsible for:

- determining the nature, timing, and extent of procedures to be performed;
- approving, in conjunction with senior management, the service delivery plan;
- maintaining appropriate oversight of our client service team;
- reviewing and approving the deliverables prepared by our firm during the engagement;
- coordinating with management to determine your response to any control matters noted by our staff;

- reporting results within your reporting structure, including the board of directors or other governing body; and
- evaluating observations and recommendations that arise from the services.

Management Functions

Your management agrees to:

- make all management decisions and perform all management functions, including reviewing account coding and monthly general ledger;
- ensuring the accuracy and completeness of all records, documents, explanations, and other information, including significant judgements provided by management for the preparation of financial statements.
- evaluate the adequacy and results of the services performed;
- accept responsibility for the results of the services, including decisions regarding the implementation of any recommendations noted;
- establish, maintain, and evaluate internal controls as well as monitor ongoing activities.
- accept responsibility for preventing and detecting fraud and ensuring that the Organization complies with all laws and regulations applicable to its activities;
- to provide us with all information of which management is aware that is relevant to the performance of our responsibilities, such as records, documentation, and other matters, additional information we may request and unrestricted access to persons within the entity of whom we determine necessary to make inquiries.
- not recruit our accounting department personnel for your own organization by offering them employment.

You agree that each page of any financial statements and related reports prepared by us will include a statement that no assurance is provided.

Sometimes when our clients have disputes with each other, or when there are disputes between the owners of a client, that can impair our ability to provide services in accordance with our professional standards. You are responsible for promptly notifying us of any such disputes.

Severability

If any portion of this agreement is deemed invalid or unenforceable, said finding shall not operate to invalidate the remainder of the terms set forth in this agreement.

Dispute Resolution and Limitation of Liability

With respect to the services provided, and this agreement generally, our liability, including the liability of the present, future, and former partners, directors, employees, agents, and contractors for any and all claims, including but not limited to our own negligence, shall not exceed the fees paid for the portion of the services giving rise to or related to such liability. This limitation does not apply to the extent it is determined that any claims, loss, or damage is the result of our willful misconduct or fraud.

Any dispute or claim that arises out of or that relates to this engagement agreement or any services performed by Kernutt Stokes, including any dispute over the existence, validity, or scope of this engagement agreement or this provision, shall be resolved by arbitration in accordance with the then effective arbitration rules of the Arbitration Service of Portland or the American Arbitration Association, whichever organization is selected by the party who first initiates arbitration by filing a claim in accordance with the filing rules of the organization selected, and judgment upon the award rendered pursuant to such arbitration may be entered in any court having jurisdiction thereof. In any arbitration proceeding the parties shall be entitled to discovery of expert reports and files in advance of the hearing. The parties acknowledge that mediation usually helps parties to settle their dispute. Therefore, any party may propose mediation whenever appropriate through either of the organizations named above or any other mediation process or mediator as the parties may agree upon.

You agree that any claim arising out of the terms of this engagement shall be commenced within one (1) year of the delivery of the work product to you, regardless of any longer period of time for commencing such claim as may be set by law. A claim is understood to be a demand for money or services, the service of a suit, or the institution of arbitration proceedings against us.

Electronic Data Communication and Storage

In the interest of facilitating our services to you, we may send data over the Internet, or store electronic data via computer software applications hosted remotely on the Internet or utilize cloud-based storage. Your confidential electronic data may be transmitted or stored using these methods. We may also use third party service providers to store or transmit this data. In using these data communication and storage methods, our firm employs measures designed to maintain data security. We use reasonable efforts to keep such communications and electronic data secure in accordance with our obligations under applicable laws, regulations, and professional standards. We require any third-party vendors to do the same.

You recognize and accept that we have no control over the unauthorized interception or breach of any communications or electronic data once it has been transmitted or if it has been subject to unauthorized access while stored, notwithstanding all reasonable security measures employed by us or our third-party vendors. You consent to our use of these electronic devices and applications, and submission of confidential client information to third party service providers during this engagement.

If you decide to transmit your confidential information to us in an unsecure manner, you accept responsibility for any and all unauthorized access to your confidential information. If you request that we transmit confidential information to you in an unsecure manner, you agree that we are not responsible for (a) any loss or damage of any nature, whether direct or indirect, that may arise as a result of our sending confidential information in a manner other than a secure portal, and (b) any damages arising as a result of any virus being passed on or with, or arising from any alteration of, any email message.

We are not hosts for any of your information. You are expected to retain all financial and non-financial information to ensure your records are complete, including anything you upload to a portal. Further, you are responsible for downloading and retaining anything we upload in a timely manner. Portals are only meant as a method of transferring data, are not intended for the storage of your information, and may be deleted at any time.

Confidentiality

We adhere to the AICPA Code of Professional Conduct and will follow Code 1.700 as our standard business practice. We may from time to time, and depending on circumstances, use certain third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others.

Timing of the Engagement

We expect to begin our services upon signing of this engagement letter. Our services will conclude after one of the following events has occurred:

- August 5, 2026,
- written notification, 30 days in advance, by either party that the engagement is terminated.

Option to Renew

After expiration of the initial term of this contract (6 months), we grant you an option to renew this contract for period of 6 months under the same terms and fees described herein.

Professional Fees

Our monthly professional fee for the services are outlined in the proposal. Out of scope work will be billed on an hourly basis at $125 – $500 per hour. This fee is based upon the complexity of the work to be performed, and our professional time as well as out-of-pocket expenses. Out of scope work includes personal property tax returns and annual 1099 filings, etc. In addition, this fee depends upon the timely delivery, availability, quality, and completeness of the information you provide to us. You agree that you will deliver all records requested and respond to all inquiries made by our staff to complete this engagement on a timely basis. You agree to hold us harmless and to release, indemnify, and defend us from any liability or costs, including attorney's fees, resulting from management's knowing misrepresentations to us.

We agree to notify you in advance, before we incur any time that is outside the scope of the defined services.

A separate engagement letter will be sent in the fall, covering the annual income tax return work, if applicable.

We reserve the right to suspend our work, and to charge interest at 9%, if your account is 30 days or more overdue. If we suspend our work, we will not resume our work until your account is paid in full. We may elect to terminate our services for non-payment, and, if we do, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our deliverables. If, for any reason, we are unable to complete the deliverables, you will still be obligated to compensate us for all time expended and to reimburse us for out-of-pocket expenditures, both through the date that our services terminate.

Our fees are not contingent on an action or event resulting from the analyses or conclusions in, or the use of, our report or other deliverable.

Appendix A: Prepared Financial Statements Terms and Conditions

You have requested that we prepare the financial statements of the Organization, which comprise the monthly Statement of financial position, the related statement of activities, and cash flows for the months ended beginning with execution of this letter to the termination of the engagement in accordance with accounting principles generally accepted in the United States. These financial statements will not include the related notes to the financial statements.

Our Responsibilities

The objective of our engagement is to prepare financial statements in accordance with accounting principles generally accepted in the United States and as outlined in this letter, We will conduct our engagement in accordance with Statements on Standards for Accounting and Review Services (SSARS) promulgated by the Accounting and Review Services Committee of the AICPA and comply with the AICPA's Code of Professional Conduct, including the ethical principles of integrity, objectivity, professional competence, and due care.

We are not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, we will not express an opinion, a conclusion, nor provide any assurance on the financial statements.

Our engagement cannot be relied upon to identify or disclose any financial statement misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within the Company or noncompliance with laws and regulations.

Management Responsibilities

The engagement to be performed is conducted on the basis that management acknowledges and understands that our role is the preparation of the financial statements in accordance with accounting principles generally accepted in the United States of America. Management has the following overall responsibilities that are fundamental to our undertaking the engagement to prepare your financial statements in accordance with SSARS:

1. The selection of accounting principles generally accepted in the United States of America as the financial reporting framework to be applied in the preparation of the financial statements.
2. The design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
3. The prevention and detection of fraud.
4. To ensure that the entity complies with the laws and regulations applicable to its activities.
5. The accuracy and completeness of the records, documents, explanations, and other information, including significant judgments, you provide to us for the engagement to prepare financial statements.
6. To provide us with:
7. Documentation, and other related information that is relevant to the preparation and presentation of the financial statements,
8. Additional information that may be requested for the purpose of the preparation of the financial statements, and
9. Unrestricted access to persons within the Company with whom we determine necessary to communicate.

The financial statements will not be accompanied by a report. However, you agree that the financial statements will clearly indicate that no assurance is provided on them.

Sometimes when our clients have disputes with each other, or when there are disputes between the owners of a client, that can impair our ability to provide services in accordance with our professional standards. You are responsible for promptly notifying us of any such disputes.

Other Relevant Information

The financial statements will not be accompanied by a report from us or prepared on our letterhead or contain any references to Kernutt Stokes and each page of the financial statements will clearly indicate that no assurance is provided and any limitations of its use. Further, our role in supporting your internal functions or other projects for which you engage us may not be disclosed to third parties without our written consent.

Haley Lyons is responsible for supervising the engagement and matching the appropriate level of firm resources to each part of the engagement.

Agreement Summary

Sender	**Kernutt Stokes, LLP**
Sent Date	Thursday, January 29, 2026 9:01 AM
Recipient	**Mid-Willamette Valley Homeless Alliance**
Effective Start Date	February 6, 2026
Payment Authority	**None**
Payment Method	**None**
Document ID	**prop_nf5yctlqq7pqaoqas73a**
Status	**Awaiting Acceptance**

AUTHORIZATION FORM

Payer Name: ORS 190 Entity Mid-Willamette Valley Homeless Alliance

Payer State: Oregon

I understand that Kernutt Stokes LLP will electronically file the following reports on my behalf to the IRS, the appropriate state agency, and the recipient copies will be mailed directly by the service provider.

Form(s) 1099-NEC

I have reviewed the attached reports and by signing and dating this **Authorization Form** I am authorizing Kernutt Stokes LLP to file the reports.

Signer: _____(Signature)

_____(Printed)

Date: _____

Please return the signed Authorization Form to:

Sarah M. Hodges: shodges@kernuttstokes.com

Client Name and Account # for Processing Charges: ORS 190 Entity Mid-Willamette Valley Homeless Alliance 65103-80

BOARD OF DIRECTORS

Jeremy Gordon, Commissioner, Polk County, Chair
Danielle Bethell, Commissioner, Marion County Vice-Chair
Andrea Castañeda, Superintendent, Salem-Keizer School District
Christopher Lopez, Councilor, City of Monmouth
Josie Silverman-Méndez, Deputy Director, Willamette Health Council
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Toni Maries, Subject Matter Expert
Tricia Frizzell, Director, Community Outreach, Salem Health
Zaira Flores Marin, Director, Marion-Polk CCO, PacificSource Community Solutions

EX-OFFICIO BOARD MEMBERS

Brenda Newey, Co-chair, CoC Collaborative Committee
Christian Edelblute, Executive Director, West Valley Housing Authority
Christine Sommer, Co-chair, CoC Collaborative Committee
Eric Enderle, Veteran Services Officer, Polk County Veteran Services
Jason Icenbice, Executive Director, Marion County Housing Authority
Ashley Hamilton, Deputy Executive Director, Mid-Willamette Valley Community Action Agency

Mid-Willamette Valley Homeless Alliance

February 2, 2026

To: Mid-Willamette Valley Homeless Alliance

Subject: Letter of Intent to Renew FY 2025 CoC Planning Grant

Please accept the ORS 190 Entity, Mid-Willamette Valley Homeless Alliance's Letter of Intent to renew the CoC Planning Grant for FY 2025.

Primary Contact: Misty Bolger; Misty.Bolger@mwvhomelessalliance.org

Proposed Project Type: CoC Planning Grant

Population to be Served: All Marion-Polk regional housing and service providers and houseless populations in OR-504 – Salem/Marion, Polk Counties Continuum of Care

Estimated Funding Request: $166,729

Description of Project: This grant will be used to continue examining local systems including stipends for adults and youth with lived experience, environmental scans, consolidated plans, and TA services to foster the growth and success of the OR 504 Homeless Services systems. We will also be utilizing these funds to support PIT efforts.

The award will be used to pay for associated staff costs for HMIS oversight in the Marion-Polk region.

Sincerely,

Jeremy Gordon, President
ORS 190 Entity, Mid-Willamette Valley Homeless Alliance

BOARD OF DIRECTORS

Jeremy Gordon, Commissioner, Polk County, Chair
Danielle Bethell, Commissioner, Marion County Vice-Chair
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Zaira Flores Marin, Director, Marion-Polk CCO, PacificSource Community Solutions

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Christian Edelblute, Executive Director, West Valley Housing Authority
Christine Sommer, Co-chair, CoC Collaborative Committee
Eric Enderle, Veteran Services Officer, Polk County Veteran Services
Jason Icenbice, Executive Director, Marion County Housing Authority
Ashley Hamilton, Deputy Executive Director, Mid-Willamette Valley Community Action Agency

Mid-Willamette Valley Homeless Alliance

February 2, 2026

To: Mid-Willamette Valley Homeless Alliance

Subject: Letter of Intent to Renew FY 2025 HMIS Support and HMIS Expansion (combined into one contract ORO293L0E042417)

Please accept the ORS 190 Entity, Mid-Willamette Valley Homeless Alliance's Letter of Intent to renew the CoC Planning Grant for FY 2025.

Primary Contact: Misty Bolger; Misty.Bolger@mwvhomelessalliance.org

Proposed Project Type: HMIS Support and HMIS Expansion

Population to be Served: All Marion-Polk regional housing and service providers and houseless populations in OR-504 – Salem/Marion, Polk Counties Continuum of Care

Estimated Funding Request: $183,558

Description of Project: words about hmis

The award will be used to pay for associated staff costs for HMIS oversight in the Marion-Polk region.

Sincerely,

Jeremy Gordon, President
ORS 190 Entity, Mid-Willamette Valley Homeless Alliance

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Jeremy Gordon, Commissioner, Polk County, Chair
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Shane Matthews, Councilor, City of Salem,
Shannon Corr, Councilor, City of Independence
Soraida Cross, Councilor, City of Keizer
Toni Maries, Subject Matter Expert
Tricia Frizzell, Director, Community Outreach, Salem Health
Zaira Flores Marin, Director, Marion-Polk CCO, PacificSource Community Solutions

EX-OFFICIO BOARD MEMBERS

Brenda Newey, Co-chair, CoC Collaborative Committee
Christian Edelblute, Executive Director, West Valley Housing Authority
Christine Sommer, Co-chair, CoC Collaborative Committee
Eric Enderle, Veteran Services Officer, Polk County Veteran Services
Jason Icenbice, Executive Director, Marion County Housing Authority
Ashley Hamilton, Deputy Executive Director, Mid-Willamette Valley Community Action Agency
Nicole Utz, Administrator, Salem Housing Authority

Mid-Willamette Valley Homeless Alliance

February 2, 2026

To: Mid-Willamette Valley Homeless Alliance

Subject: Letter of Intent to Reallocate funds from MWVCAA to MWVHA for FY 2025 YHDP CE

Please accept the ORS 190 Entity, Mid-Willamette Valley Homeless Alliance's Letter of Intent to Reallocate YHDP CE previously awarded funding to the Mid-Willamette Valley Homeless Alliance

Primary Contact: Misty Bolger; Misty.Bolger@mwvhomelessalliance.org

Proposed Project Type: FY 25 YHDP CE

Population to be Served: All Marion-Polk regional housing and service providers using HMIS for the OR-504 – Salem/Marion, Polk Counties Continuum of Care

Estimated Funding Request: $259,833

Description of Project: MWVCAA, the original recipient of this funding, will not be renewing this funding. The Mid-Willamette Valley Homeless Alliance is prepared to assume responsibility for YHDP CE, building on its existing role as the Coordinated Entry lead for adult populations in the region.

Sincerely,

Jeremy Gordon, President
ORS 190 Entity, Mid-Willamette Valley Homeless Alliance

BOARD OF DIRECTORS

Jeremy Gordon, Commissioner, Polk County, Chair
Danielle Bethell, Commissioner, Marion County Vice-Chair
Andrea Castañeda, Superintendent, Salem-Keizer School District
Christopher Lopez, Councilor, City of Monmouth
Josie Silverman-Méndez, Deputy Director, Willamette Health Council
Julie Hoy, Mayor, City of Salem,
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Mid-Willamette Valley Homeless Alliance

February 2, 2026

Office of Special Needs Assistance Programs
U.S. Department of Housing & Urban Development
451 7th Street SW
Washington, DC 20410

Subject: Cash Match Documentation for CoC Planning Grant

To whom it may concern:

The purpose of this letter is to document the 25% cash match that the ORS 190 Entity, Mid-Willamette Valley Homeless Alliance has committed to the FY 2026 CoC Planning Grant.

The ORS 190 Entity attests that:
1. $41,683 in cash match is available to HMIS Support activities;
2. The cash match is available on October 1, 2026;
3. The cash match is being made available specifically to the FY 2025 CoC Planning Grant;
4. The cash match will be available during the duration of said grant term;
5. The cash match will be used for allowable activities under this grant.

Please contact Misty Bolger, Executive Director, if you need additional information at misty.bolger@mwvhomelessalliance.org or (503) 540-1620.

Sincerely,

Jeremy Gordon, President
ORS 190 Entity, Mid-Willamette Valley Homeless Alliance

BOARD OF DIRECTORS

Jeremy Gordon, Commissioner, Polk County, Chair
Danielle Bethell, Commissioner, Marion County Vice-Chair
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Nicole Utz, Administrator, Salem Housing Authority

Mid-Willamette Valley Homeless Alliance

February 2, 2026

Office of Special Needs Assistance Programs
U.S. Department of Housing & Urban Development
451 7th Street SW
Washington, DC 20410

Subject: Cash Match Documentation for HMIS Support

To whom it may concern:

The purpose of this letter is to document the 25% cash match that the ORS 190 Entity, Mid-Willamette Valley Homeless Alliance has committed to the FY 2025 HMIS support services renewal.

The ORS 190 Entity attests that:
1 $3,674 in cash match is available to HMIS Support activities;
2. The cash match is available on October 1, 2026;
3. The cash match is being made available specifically to the FY 2025 HMIS support services contract.
4. The cash match will be available during the duration of said grant term;
5. The cash match will be used for allowable activities under this grant.

Please contact Misty Bolger, Executive Director, if you need additional information at misty.bolger@mwvhomelessalliance.org or (503) 540-1620.

Sincerely,

Jeremy Gordon, President
ORS 190 Entity, Mid-Willamette Valley Homeless Alliance

Mid-Willamette Valley Homeless Alliance

BOARD OF DIRECTORS

Jeremy Gordon, Commissioner, Polk County, Chair
Danielle Bethell, Commissioner, Marion County Vice-Chair
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Christine Sommer, Co-chair, CoC Collaborative Committee
Eric Enderle, Veteran Services Officer, Polk County Veteran Services
Jason Icenbice, Executive Director, Marion County Housing Authority
Ashley Hamilton, Deputy Executive Director, Mid-Willamette Valley Community Action Agency
Nicole Utz, Administrator, Salem Housing Authority

February 2, 2026

Office of Special Needs Assistance Programs
U.S. Department of Housing & Urban Development
451 7th Street SW
Washington, DC 20410

Subject: Cash Match Documentation for HUD HMIS Support Grant-Expansion

To whom it may concern:

The purpose of this letter is to document the 25% cash match that the ORS 190 Entity, Mid-Willamette Valley Homeless Alliance has committed to the FY 2024 HMIS Support Grant Expansion.

The ORS 190 Entity attests that:
1. $59,000 in cash match is available to HMIS Support activities;
2. The cash match is available on October 1, 2026;
3. The cash match is being made available specifically to the FY 2025 HMIS Support Grant Expansion;
4. The cash match will be available during the duration of said grant term;
5. The cash match will be used for allowable activities under this grant.

Please contact Misty Bolger, Executive Director, if you need additional information at misty.bolger@mwvhomelessalliance.org or (503) 540-1620.

Sincerely,

Jeremy Gordon, President
ORS 190 Entity, Mid-Willamette Valley Homeless Alliance

BOARD OF DIRECTORS

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Danielle Bethell, Commissioner, Marion County Vice-Chair
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Nicole Utz, Administrator, Salem Housing Authority

Mid-Willamette Valley Homeless Alliance

February 2, 2026

Office of Special Needs Assistance Programs
U.S. Department of Housing & Urban Development
451 7th Street SW
Washington, DC 20410

Subject: Cash Match Documentation for YHDP CE

To whom it may concern:

The purpose of this letter is to document the 25% cash match that the ORS 190 Entity, Mid-Willamette Valley Homeless Alliance has committed to the FY 2026 CoC Planning Grant.

The ORS 190 Entity attests that:
1. $60,554 in cash match is available to HMIS Support activities;
2. The cash match is available on October 1, 2026;
3. The cash match is being made available specifically to the FY 2025 CoC Planning Grant;
4. The cash match will be available during the duration of said grant term;
5. The cash match will be used for allowable activities under this grant.

Please contact Misty Bolger, Executive Director, if you need additional information at misty.bolger@mwvhomelessalliance.org or (503) 540-1620.

Sincerely,

Jeremy Gordon, President
ORS 190 Entity, Mid-Willamette Valley Homeless Alliance

Before Starting the Project Application

To ensure that the Project Application is completed accurately, ALL project applicants should review the following information BEFORE beginning the application.

Things to Remember:

- Additional training resources can be found on the HUD.gov at https://www.hud.gov/program_offices/comm_planning/coc.
- Questions regarding the FY 2025 CoC Program Competition process must be submitted to CoCNOFO@hud.gov.
- Questions related to e-snaps functionality (e.g., password lockout, access to user's application account, updating Applicant Profile)must be submitted to e-snaps@hud.gov.
- Project applicants are required to have a Unique Entity Identifier (UEI) number and an active registration in the Central Contractor Registration (CCR)/System for Award Management (SAM) in order to apply for funding under the Fiscal Year (FY) 2025 Continuum of Care (CoC) Program Competition. For more information see FY 2025 CoC Program Competition NOFO.
- To ensure that applications are considered for funding, applicants should read all sections of the FY 2025 CoC Program NOFO and the FY 2025 General Section NOFO.
- Detailed instructions and e-snaps navigation guides can be found on the hud.gov website https://www.hud.gov/program_offices/comm_planning/coc/competition. The Detailed Instructions contain more comprehensive instructions and so should be used in tandem with the navigational guides.
- New projects may only be submitted as either Reallocated, Bonus Projects, Reallocated + Bonus, DV Bonus or DV Reallocation. These funding methods are determined in collaboration with local CoC and it is critical that applicants indicate the correct funding method. Project applicants must communicate with their CoC to make sure that the CoC submissions reflect the same funding method. Please review the NOFO for eligibility standards.
- YHDP projects that are eligible for renewal under the CoC program may only use the YHDP Renewal or YHDP Replacement and Reallocation funding opportunities. Please review the NOFO for eligibility standards.
- Before completing the project application, all project applicants must complete or update (as applicable) the Project Applicant Profile in e-snaps, particularly the Authorized Representative and Alternate Representative forms as HUD uses this information to contact you if additional information is required (e.g., allowable technical deficiency).
- HUD reserves the right to reduce or reject any new project that fails to adhere to 24 CFR part 578 and application requirements set forth in FY 2025 CoC Program Competition NOFO.

1A. SF-424 Application Type

1. Type of Submission:	
2. Type of Application:	New Project Application
If Revision, select appropriate letter(s):	
If "Other", specify:	
3. Date Received:	01/30/2026
4. Applicant Identifier:	
a. Federal Entity Identifier:	
5. Federal Award Identifier:	
6. Date Received by State:	
7. State Application Identifier:	

1B. SF-424 Legal Applicant

8. Applicant	
a. Legal Name:	ORS 190 Entity, Mid-Willamette Valley Homeless Alliance
b. Employer/Taxpayer Identification Number (EIN/TIN):	85-2966836
c. Unique Entity Identifier:	L211BKMUBBW3
d. Address	
Street 1:	100 High St. SE
Street 2:	Suite 200
City:	Salem
County:	Marion
State:	Oregon
Country:	United States
Zip / Postal Code:	97301
e. Organizational Unit (optional)	
Department Name:	
Division Name:	
f. Name and contact information of person to be contacted on matters involving this application	
Prefix:	Mrs.
First Name:	Misty
Middle Name:	
Last Name:	Bolger
Suffix:	
Title:	Executive Director
Organizational Affiliation:	ORS 190 Entity, Mid-Willamette Valley Homeless Alliance

Telephone Number: (503) 540-1620
Extension:
Fax Number: (503) 588-6094
Email: misty.bolger@mwvhomelessalliance.org

1C. SF-424 Application Details

9. Type of Applicant: D. Special District Government

10. Name of Federal Agency: Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Title: CoC Program
CFDA Number: 14.267

12. Funding Opportunity Number: FR-6800-N-25
Title: Continuum of Care Homeless Assistance Competition

13. Competition Identification Number:
Title:

1D. SF-424 Congressional District(s)

14. Area(s) affected by the project (state(s) only): (for multiple selections hold CTRL key) Oregon

15. Descriptive Title of Applicant's Project: YHDP CE

16. Congressional District(s):

16a. Applicant: OR-006, OR-005

16b. Project: (for multiple selections hold CTRL key) OR-006, OR-005

17. Proposed Project

a. Start Date: 10/02/2026

b. End Date: 09/30/2027

18. Estimated Funding ($)

a. Federal:

b. Applicant:

c. State:

d. Local:

e. Other:

f. Program Income:

g. Total:

1E. SF-424 Compliance

19. Is the Application Subject to Review By State Executive Order 12372 Process?	b. Program is subject to E.O. 12372 but has not been selected by the State for review.
If "YES", enter the date this application was made available to the State for review:	
20. Is the Applicant delinquent on any Federal debt?	No
If "YES," provide an explanation:	

1F. SF-424 Declaration

By signing and submitting this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete, and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

I AGREE: X

21. Authorized Representative

Prefix:	Mr.
First Name:	Jeremy
Middle Name:	
Last Name:	Gordon
Suffix:	
Title:	President
Telephone Number: (Format: 123-456-7890)	(612) 865-6823
Fax Number: (Format: 123-456-7890)	(503) 588-6094
Email:	gordon.jeremy@co.polk.or.us
Signature of Authorized Representative:	Considered signed upon submission in e-snaps.
Date Signed:	01/30/2026

1G. HUD 2880

Applicant/Recipient Disclosure/Update Report - form HUD-2880
U.S. Department of Housing and Urban Development
OMB Number: 2501-0017 Expiration Date: 01/31/2026

Applicant/Recipient Information

1. Applicant/Recipient Name, Address, and Phone

Agency Legal Name:	ORS 190 Entity, Mid-Willamette Valley Homeless Alliance
Prefix:	Mr.
First Name:	Jeremy
Middle Name:	
Last Name:	Gordon
Suffix:	
Title:	President
Organizational Affiliation:	ORS 190 Entity, Mid-Willamette Valley Homeless Alliance
Telephone Number:	(612) 865-6823
Extension:	
Email:	gordon.jeremy@co.polk.or.us
City:	Salem
County:	Marion
State:	Oregon
Country:	United States
Zip/Postal Code:	97301

2. Employer ID Number (EIN): 85-2966836

3. HUD Program: Continuum of Care Program

4. Amount of HUD Assistance Requested/Received: $242,217.00

(Requested amounts will be automatically entered within applications)

5. State the name and location (street address, City and State) of the project or activity.

Refer to project name, addresses and CoC Project Identifying Number (PIN) entered into the attached project application.

Part I Threshold Determinations

1. Are you applying for assistance for a specific project or activity? (For further information, see 24 CFR Sec. 4.3). Yes

2. Have you received or do you expect to receive assistance within the jurisdiction of the Department (HUD), involving the project or activity in this application, in excess of $200,000 during this fiscal year (Oct. 1 - Sep. 30)? For further information, see 24 CFR Sec. 4.9. Yes

Part II Other Government Assistance Provided or Requested/Expected Sources and Use of Funds

Such assistance includes, but is not limited to, any grant, loan, subsidy, guarantee, insurance, payment, credit, or tax benefit.

Department/Local Agency Name and Address	Type of Assistance	Amount Requested / Provided	Expected Uses of the Funds
HUD	HMIS Support grant renewal and Expansion Grants	$250,696.00	HMIS Lead and HMIS Coordinated Entity tasks
HUD	SSO-CE grant renewal and Expansion Grant	$141,958.00	Coordinated Entry Management tasks
HUD	CoC Planning Grant	$166,732.00	CoC coordination, project monitoring, HUD compliance, project evaluation and CoC application activities.

Note: If additional sources of Government Assistance, please use the "Other Attachments" screen of the project applicant profile.

Part III Interested Parties

Do you need to disclose interested parties for this grant according to the criteria below?	No

Certification

Warning: If you knowingly make a false statement on this form, you may be subject to civil or criminal penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional non-disclosure, is subject to civil money penalty not to exceed $10,000 for each violation.

I/We, the undersigned, certify under penalty of perjury that the information provided above is true, correct, and accurate. Warning: If you knowingly make a false statement on this form, you may be subject to criminal and/or civil penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional nondisclosure, is subject to civil money penalty not to exceed $10,000 for each violation.	X

Name / Title of Authorized Official: Jeremy Gordon, President

Signature of Authorized Official: Considered signed upon submission in e-snaps.

Date Signed: 01/30/2026

1H. HUD 50070

HUD 50070 Certification for a Drug Free Workplace

Applicant Name: ORS 190 Entity, Mid-Willamette Valley Homeless Alliance

Program/Activity Receiving Federal Grant Funding: CoC Program

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

	I certify that the above named Applicant will or will continue to provide a drug-free workplace by:		
a.	Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.	e.	Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federalagency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
b.	Establishing an on-going drug-free awareness program to inform employees --- (1) The dangers of drug abuse in the workplace (2) The Applicant's policy of maintaining a drug-free workplace; (3) Any available drug counseling, rehabilitation, and employee assistance programs; and (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.	f.	Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted --- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
c.	Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;	g.	Making a good faith effort to continue to maintain a drugfree workplace through implementation of paragraphs a. thru f.
d.	Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will --- (1) Abide by the terms of the statement; and (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;		

2. Sites for Work Performance.

The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)
Workplaces, including addresses, entered in the attached project application.
Refer to addresses entered into the attached project application.

I certify that the information provided on this form and in any accompanying documentation is true and accurate. I acknowledge that making, presenting, submitting, or causing to be submitted a false, fictitious, or fraudulent statement, representation, or certification may result in criminal, civil, and/or administrative sanctions, including fines, penalties, and imprisonment.	X

WARNING: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties. (18 U.S.C. §§ 287, 1001, 1010, 1012; 31 U.S.C. §3729, 3802)

Authorized Representative

Prefix:	Mr.
First Name:	Jeremy
Middle Name	
Last Name:	Gordon
Suffix:	
Title:	President
Telephone Number: (Format: 123-456-7890)	(612) 865-6823
Fax Number: (Format: 123-456-7890)	(503) 588-6094
Email:	gordon.jeremy@co.polk.or.us
Signature of Authorized Representative:	Considered signed upon submission in e-snaps.
Date Signed:	01/30/2026

1I. CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate:	X

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Applicant's Organization:	ORS 190 Entity, Mid-Willamette Valley Homeless Alliance
Name / Title of Authorized Official:	Jeremy Gordon, President
Signature of Authorized Official:	Considered signed upon submission in e-snaps.
Date Signed:	01/30/2026

1J. SF-LLL

DISCLOSURE OF LOBBYING ACTIVITIES Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352
Approved by OMB: 4040-0013 (exp. 02/28/2025)

HUD requires a new SF-LLL submitted with each annual CoC competition and completing this screen fulfills this requirement.

Answer “Yes” if your organization is engaged in lobbying associated with the CoC Program and answer the questions as they appear next on this screen. The requirement related to lobbying as explained in the SF-LLL instructions states: “The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action.”

Answer “No” if your organization is NOT engaged in lobbying.

Does the recipient or subrecipient of this CoC grant participate in federal lobbying activities (lobbying a federal administration or congress) in connection with the CoC Program?	No
Legal Name:	ORS 190 Entity, Mid-Willamette Valley Homeless Alliance
Street 1:	100 High St. SE
Street 2:	Suite 200
City:	Salem
County:	Marion
State:	Oregon
Country:	United States
Zip / Postal Code:	97301

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

I certify that this information is true and complete. X

Authorized Representative

Prefix:	Mr.
First Name:	Jeremy
Middle Name:	
Last Name:	Gordon
Suffix:	
Title:	President
Telephone Number: (Format: 123-456-7890)	(612) 865-6823
Fax Number: (Format: 123-456-7890)	(503) 588-6094
Email:	gordon.jeremy@co.polk.or.us
Signature of Authorized Representative:	Considered signed upon submission in e-snaps.
Date Signed:	01/30/2026

IK. SF-424B

(SF-424B) ASSURANCES - NON-CONSTRUCTION PROGRAMS

OMB Number: 4040-0007
Expiration Date: 02/28/2025

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1.	Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2.	Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3.	Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4.	Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5.	Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6.	Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C.§§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination
	on the basis of alcohol abuse or alcoholism, (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7.	Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8.	Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9.	Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327¬333), regarding labor standards for federally-assisted construction subagreements.

10.	Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is $10,000 or more.

11.	Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93¬205).

12.	Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.

13.	Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).

14.	Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.

15.	Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.

16.	Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.

17.	Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."

18.	Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

19.	Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

As the duly authorized representative of the applicant, I certify: X

Authorized Representative for: ORS 190 Entity, Mid-Willamette Valley Homeless Alliance

Prefix: Mr.

First Name:	Jeremy
Middle Name:	
Last Name:	Gordon
Suffix:	
Title:	President
Signature of Authorized Certifying Official:	Considered signed upon submission in e-snaps.
Date Signed:	01/30/2026

1L. SF-424D

Are you requesting CoC Program funds for construction costs in this application? No

No SF-424D is required. Select "Save and Next" to move to the next screen.

2A. Project Subrecipients

This form lists the subrecipient organization(s) for the project. To add a subrecipient, select the icon. To view or update subrecipient information already listed, select the view option.

Total Expected Sub-Awards:

Organization	Type	Sub-Award Amount
This list contains no items		

2B. Experience of Applicant, Subrecipient(s), and Other Partners

1. Describe your organization's (and subrecipient(s) if applicable) experience in effectively utilizing Federal funds and performing the activities proposed in the application.

Our organization currently serves as the Continuum of Care (CoC) and has a strong history of receiving, administering, and effectively utilizing Federal funds. In this role, we are responsible for overseeing CoC-funded programs, ensuring compliance with federal requirements, and supporting subrecipients in meeting programmatic and fiscal expectations.

As the CoC, we routinely monitor subgrantees for compliance, performance, and documentation standards. This includes reviewing expenditures for allowability, ensuring costs are appropriately allocated, and verifying that program activities align with approved goals and outcomes. Through this oversight function, we have a clear understanding of the requirements necessary to meet federal performance benchmarks and to accurately document progress toward stated objectives.

This experience positions our organization to successfully carry out the activities proposed in this application, as we are well-versed in federal grant management, monitoring protocols, and outcome reporting. Our familiarity with both direct grant administration and subrecipient oversight ensures strong fiscal stewardship, accountability, and alignment with federal expectations.

2. Describe your organization's (and subrecipient(s) if applicable) experience in leveraging Federal, State, local and private sector funds.

Our organization has extensive experience leveraging and braiding funding from Federal, State, local, and private sources to maximize impact while maintaining compliance with all applicable requirements. We currently serve as a pass-through entity for Oregon Housing and Community Services (OHCS) state funds, retaining a portion for direct program implementation and administrative costs while distributing funds to subrecipients.

In addition to state funding, we receive ongoing local support through membership dues from cities and counties that participate in the Mid-Willamette Valley Homeless Alliance. These funds are strategically aligned with federal and state resources to support shared regional priorities.

We utilize careful cost allocation methodologies to ensure expenditures are appropriately charged, prevent duplication of funding, and maintain clear fiscal accountability. This approach allows us to effectively braid multiple funding sources, maximize program outcomes, and implement projects in a fiscally responsible and efficient manner.

3. Describe your organization's (and subrecipient(s) if applicable) financial management structure.

Our organization utilizes a strong financial management structure that combines internal oversight with external fiscal expertise. We partner with an external CPA firm to process invoices, manage accounting functions, and ensure HUD draws are accurately budgeted and expended in compliance with federal requirements.

Budget performance and variances are closely monitored on an ongoing basis and reported to executive leadership. The Executive Director is responsible for reviewing expenditures to ensure costs are allowable, appropriately allocated, and aligned with approved grant budgets, and works closely with the CPA firm to track all costs and oversee program outcomes.

Governance oversight is provided by the Board of Directors, which receives detailed monthly financial reports covering all grants and expenditures. This layered approach ensures strong fiscal controls, transparency, accountability, and responsible stewardship of public funds.

4. Are there any unresolved HUD monitoring or OIG audit findings for any HUD grants (including ESG) under your organization? No

3A. Project Detail

1. CoC Number and Name:	OR-504 - Salem/Marion, Polk Counties CoC
2. CoC Collaborative Applicant Name:	ORS 190 Entity, Mid-Willamette Valley Homeless Alliance
3. Project Name:	YHDP CE
4. Project Status:	Standard
5. Component Type:	SSO
5a. Select the type of SSO Project:	Coordinated Entry
6. Is your organization, or subrecipient, a victim service provider defined in 24 CFR 578.3?	No
7. Is this new project application requesting to transition from eligible renewal project(s) that was awarded to the same recipient and fully eliminated through reallocation in this CoC Program Competition? (Attachment Requirement)	No
8. Will funds requested in this new project application replace state or local government funds (24 CFR 578.87(a))?	No
10. Is this project applying for Rural costs on screen 6A?	No
11. What type of CoC funding is this project applying for in this CoC Program Competition?	Reallocation

3B. Project Description

1. Provide a description that addresses the entire scope of the proposed project.

This project provides youth-specific Coordinated Entry for at-risk and homeless youth and young adults of all races, ethnicities, gender identities, sexual orientations, those who might be pregnant survivors of abuse, sexual assault, trafficking, or exploitation. Serving the entire Continuum of Care (CoC) region of Marion and Polk Counties, this system facilitates access, assesses individual housing needs and vulnerabilities,
prioritizes homeless youth for housing placement, and refers them to permanent, sustainable housing. This system has been tailored from our existing CE system and modified to respect the needs of homeless youth in the region.

Our emotionally intelligent, trauma-informed staff team, comprised of individuals with lived experience, undergoes extensive training in cultural humility, motivational interviewing, and how to navigate people through the CE process. Coordinated Entry Assessment sites will be strategically placed within Marion and Polk County's urban and rural communities to enroll youth in Coordinated Entry. Stationed at both fixed sites that are ADA accessible and can where street accessors can conduct assessments via street outreach, staff meet one-on-one with youth where they are physically and emotionally to assess their vulnerabilities. Our tool for this is the Transition Age
Youth – Vulnerability Index– Service Prioritization Decision Assistance Tool (TAY-VI-SPDAT), which aids our CE process in prioritizing youth and young adults for housing placement. The data gathered from the assessment and TAY-VI-SPDAT is stored in the CoC's Homeless Management Information System (HMIS). As housing opportunities become available, youth are referred to permanent housing based on their prioritization. The Continuum of Care is one of more than 100 Built for Zero communities in the country, a growing movement working to measurably and equitably end homelessness. Our staff will coordinate case conferencing and recurring problem-solving meetings to bring key participants together to remove barriers collaboratively and rapidly move youth and young adults into permanent housing.

Understanding that movement into permanent housing is not immediate, our staff work with youth to find suitable alternatives or provide basic needs support until permanent housing can be attained. This includes navigation or transportation to emergency shelters, provision of food, basic needs supplies, hygiene items, clothing, and more. Our staff also stays current on the service delivery of other organizations within the region so they can provide youth with resource options that they can choose to engage with at intervals that best meet their needs.

With this project funding, we will hire dedicated Coordinated Entry staff to train and monitor assessors, to convene case conferencing and collaborative meetings with providers, and to manage the CE list for referrals.

2. For each primary project location, or structure, enter the number of days from the execution of the grant agreement that each of the following milestones will occur if this project is selected for conditional award.

Project Milestones	Days from Execution of Grant Agreement	Days from Execution of Grant Agreement	Days from Execution of Grant Agreement	Days from Execution of Grant Agreement
	A	B	C	D
Begin hiring staff or expending funds	60			
Begin program participant enrollment	90			
Program participants occupy leased or rental assistance units or structure(s), or supportive services begin	0			
Leased or rental assistance units or structure, and supportive services near 100% capacity	0			
Closing on purchase of land, structure(s), or execution of structure lease	0			
Start rehabilitation	0			
Complete rehabilitation	0			
Start new construction	0			
Complete new construction	0			

3. Check the appropriate box(s) if this project will have a specific subpopulation focus.

(Select ALL that apply)

N/A - Project Serves All Subpopulations	☐	Survivors	☐
Veterans	☐	Substance Use Disorders	☒
Youth (under 25)	☒	Mental Illness	☒
Families	☐	HIV/AIDS	☒
		Chronic Homeless	☒
		Other (Click 'Save' to update)	☐

4. As an SSO-Coodinated Entry project answer the following questions:

4a. Will the coordinated entry process cover the CoC's entire geographic area? Yes

4b. Will the coordinated entry process be affirmatively marketed and easily accessible by program participants seeking assistance? Yes

4c. Describe the advertisement strategy for the coordinated entry process and how it is designed to reach those with the highest barriers to accessing assistance.

The CoC will collaborate with providers and youth centered shelters to ensure equitable access to the CE system by installing multiple access points, CoC stakeholder and CE staff training, onboarding bilingual and community representative staff, CE assessments in the field during outreach, and integrating culturally specific partners. Outreach staff are critical in engaging youth who might otherwise not access assistance. Information on how to access a CE assessment, including days, times, and locations of static sites, as well as how to request a mobile evaluation, will be available on the MWVHA websites, community forums, and during outreach events with community partners such as Northwest Human Services, Church at the Park, Be Bold Street Ministries, etc. Additionally, referral processes are shared with community partners so they can quickly
request a CE assessment for any youth and young adult in the region. We actively recruit community programs to be a part of the coordinated entry system to streamline the referral process and funnel resources directly to participants.

4d. Will the coordinated entry process use a comprehensive, standardized assessment process? Yes

4e. Describe the standardized assessment and referral process that directs individuals and families to appropriate housing and services.

The referral process within the YHDP CE program is designed to ensure that homeless and at-risk youth and young adults across Marion and Polk Counties are seamlessly directed to the most appropriate housing and services. Our process is grounded in a collaborative, data-driven approach that prioritizes youth based on vulnerability and housing needs while fostering a personalized, supportive experience.

Our staff will ensure, assessors are strategically stationed at fixed sites across urban and rural communities. These staff can conduct assessments in community-based settings, ensuring that youth experiencing homelessness can access CE services regardless of their location or circumstances. This accessibility reduces barriers to entry and ensures that youth have multiple ways to engage with CE assessors.

Once a youth is engaged in the CE process, our staff conducts a comprehensive intake assessment using the TAY-VI-SPDAT. This tool is tailored to identify the specific housing needs, vulnerabilities, strengths, and preferences of youth and young adults. By gathering detailed information on factors such as health, trauma history, safety concerns, and risk factors, the TAY-VI-SPDAT provides a holistic understanding of each participant's situation, allowing us to prioritize them for housing placement accurately.

The data collected through the TAY-VI-SPDAT assessment is entered into the Continuum of Care's Homeless Management Information System (HMIS), which MWVHA and our partner agencies across the region utilize. This data-driven approach allows us to prioritize youth based on their vulnerability and need, ensuring that those most at risk are prioritized for housing and services. This prioritization is guided by a coordinated list, which allows housing placements to be made equitably and aligned with the available resources.

As housing opportunities become available, our CE system utilizes the information stored in the HMIS to match youth to appropriate housing and services based on their unique needs and prioritization status. Our referral process is designed to be efficient and responsive, ensuring that youth are connected to the most suitable housing solutions as quickly as possible. The program offers various housing options, including rapid rehousing, transitional housing, and permanent supportive housing, to meet the diverse needs of youth participants. MWVHA staff will actively participate in regular case conferencing and problem-solving meetings with other CoC service providers and community partners. These meetings allow us to collaboratively review the needs of each youth on the coordinated list, identify available housing resources, and address any barriers to placement. This collaborative approach ensures that referrals are made thoughtfully and that youth are matched with housing that best aligns with their needs, preferences, and long-term goals.

By integrating a comprehensive assessment, prioritization, and collaborative case management approach, MWVHA's YHDP CE program ensures that youth experiencing homelessness are directed to appropriate housing and services that align with their individual needs and circumstances. This process connects youth to immediate housing solutions and provides the tools and support needed for long-term stability and success.

4f. If the coordinated entry process includes differences in access, entry, assessment, or referral for certain subpopulations, are those differences limited only to the following groups:	Yes

(1) adults without children;
(2) adults accompanied by children;
(3) unaccompanied youth;
(4) households fleeing domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions (including human trafficking); and
(5) persons at risk of homelessness?

3C. Project Expansion Information

1. Is this a "Project Expansion" of an eligible renewal project?	No

6A. Funding Request

1. Will it be feasible for the project to be under grant agreement by September 15, 2027?	Yes
2. Select a grant term:	1 Year

*** 3. Select the costs for which funding is requested:**

Supportive Services	X
HMIS	
VAWA	X

The VAWA BLI is permanently checked. This allows any project to shift funds up to a 10% shift from another BLI if VAWA emergency transfer costs are needed.

6. If conditionally awarded, is this project requesting an initial grant term greater than 12 months? (13 to 18 months)	No

6F. Supportive Services Budget

A quantity AND description must be entered for each requested cost.

Eligible Costs	Quantity AND Description (max 400 characters)	Annual Assistance Requested
1. Assessment of Service Needs	1 FTE Assessment Specialist total cost of an employee with taxes and benefits	$72,025
2. Assistance with Moving Costs		
3. Case Management	1 FTE Program Coordinator total cost of an employee with taxes and benefits	$109,472
4. Child Care		
5. Education Services		
6. Employment Assistance		
7. Food	(activity cost only) $200/month for nutritious grab and go snacks	$2,400
8. Housing/Counseling Services		
9. Legal Services		
10. Life Skills		
11. Mental Health Services		
12. Outpatient Health Services		
13. Outreach Services	(activity cost only) $500/month for outreach engagement and basic needs supplies	$6,000
14. Substance Abuse Treatment Services		
15. Transportation	(activity cost only) $500/ month for vehicle fuel and maintenance	$6,000
16. Utility Deposits		
17. Operating Costs	.25 FTE Program Manager	$24,300
Total Annual Assistance Requested		$220,197
Grant Term		1 Year
Total Request for Grant Term		$220,197

Click the 'Save' button to automatically calculate totals.

VAWA Budget

VAWA Budget

In FY2025, the Violence Against Women Act (VAWA) has clarified the use of CoC Program funds for VAWA eligible cost categories. These VAWA cost categories can be added to a new project application to create a CoC VAWA Budget Line Item (BLI) in e-snaps and eLOCCS. The BLI will be added to grant agreements and utilized the same as other CoC Program BLIs in e-snaps and eLOCCS. Eligible CoC VAWA costs can be identified in one or both of the following CoC VAWA categories. Examples of eligible costs in these cost categories are identified as follows:

A. VAWA Emergency Transfer Facilitation. Examples of eligible costs include the costs of assessing, coordinating, approving, denying, and implementing a survivor's emergency transfer(s). Additional details of eligible costs include:
- Moving Costs. Assistance with reasonable moving costs to move survivors for an emergency transfer(s).
- Travel Costs. Assistance with reasonable travel costs for survivors and their families to travel for an emergency transfer(s). This may include travel costs to locations outside of your CoC's geography.
- Security Deposits. Grant funds can be used to pay for security deposits of the safe unit the survivor is transferring to via an emergency transfer(s).
- Utilities. Grant funds can be used to pay for costs of establishing utility assistance in the safe unit the survivor is transferring to.
- Housing Fees. Grant funds can be used to pay fees associated with getting survivors into a safe unit via emergency transfer(s), including but not limited to application fees, broker fees, holding fees, trash fees, pet fees where the person believes they need their pet to be safe, etc.
- Case Management. Grant funds can be used to pay staff time necessary to assess, coordinate, and implement emergency transfer(s).
- Housing Navigation. Grant funds can be used to pay staff time necessary to identify safe units and facilitate moves into housing for survivors through emergency transfer(s).
- Technology to make an available unit safe. Grant funds can be used to pay for technology that the individual believes is needed to make the unit safe, including but not limited to doorbell cameras, security systems, phone, and internet service when necessary to support security systems for the unit, etc.

B. VAWA Confidentiality Requirements.Examples of eligible costs for ensuring compliance with VAWA confidentiality requirements include:
- Monitoring and evaluating compliance.
- Developing and implementing strategies for corrective actions and remedies to ensure compliance.
- Program evaluation of confidentiality policies, practices, and procedures.
- Training on compliance with VAWA confidentiality requirements.
- Reporting to CoC Collaborative Applicant, HUD, and other interested parties on compliance with VAWA confidentiality requirements.
- Costs for establishing methodology to protect survivor information.
- Staff time associated with maintaining adherence to VAWA confidentiality requirements.

Enter the estimated amount(s) you are requesting for this project's Emergency Transfer Facilitation costs and VAWA Confidentiality Requirements costs for one or both of these eligible CoC VAWA cost categories. The CoC VAWA BLI Total amount can be expended for any eligible CoC VAWA cost identified above.

Eligible Costs	Annual Assistance Requested
Estimated budget amount for VAWA Emergency Transfer Facilitation:	$0
Estimated budget amount for VAWA Confidentiality Requirements:	$0

CoC VAWA BLI Total:	$0
Grant Term	1 Year
Total Request for Grant Term	$0

Click the 'Save' button to automatically calculate totals.

6I. Sources of Match

The following list summarizes the funds that will be used as Match for this project. To add a Match source to the list, select the icon. To view or update a Match source already listed, select the icon.

Summary for Match

Total Amount of Cash Commitments:	$60,554
Total Amount of In-Kind Commitments:	$0
Total Amount of All Commitments:	$60,554

1. Will this project generate program income described in 24 CFR 578.97 to use as Match for this project? No

Type	Source	Name of Source	Amount of Commitments
Cash	Government	Local Government ...	$60,554

Sources of Match Detail

1. Type of Match commitment:	Cash
2. Source:	Government
3. Name of Source: (Be as specific as possible and include the office or grant program as applicable)	Local Government Board Member Contributions
4. Amount of Written Commitment:	$60,554

6J. Summary Budget

The following information summarizes the funding request for the total term of the project. However, administrative costs can be entered in 8. Admin field below.

Eligible Costs (Light gray fields are available for entry of the previous grant agreement, GIW, approved GIW Change Form, or reduced by reallocation)	Annual Assistance Requested (Applicant)	Grant Term (Applicant)	Applicant CoC Program Costs Requested
1a. Acquisition (Screen 6B)			$0
1b. Rehabilitation (Screen 6B)			$0
1c. New Construction (Screen 6B)			$0
2a. Leased Units (Screen 6C)	$0	1 Year	$0
2b. Leased Structures (Screen 6D)	$0	1 Year	$0
3. Rental Assistance (Screen 6E)	$0	1 Year	$0
4. Supportive Services (Screen 6F)	$220,197	1 Year	$220,197
5. Operating (Screen 6G)	$0	1 Year	$0
6. HMIS (Screen 6H)	$0	1 Year	$0
 7. VAWA	$0	1 Year	$0
8. Rural (Only for HUD CoC Program approved rural areas)	$0	1 Year	$0
9. Sub-total of CoC Program Costs Requested			$220,197
10. Admin (Up to 10% of Sub-total in #9)			$22,020
11. HUD funded Sub-total + Admin. Requested			$242,217
12. Cash Match (From Screen 6I)			$60,554
13. In-Kind Match (From Screen 6I)			$0
14. Total Match (From Screen 6I)			$60,554
15. Total Project Budget for this grant, including Match			$302,771

Click the 'Save' button to automatically calculate totals.

Indirect Cost Information

Indirect Cost Information Form
OMB Number: 2501-0044
Expiration Date: 2/28/2027

Program/Activity Receiving Federal Grant Funding:	CoC Program
Applicant Name:	ORS 190 Entity, Mid-Willamette Valley Homeless Alliance

Indirect Cost Rate Information for the Applicant/Recipient:

Please check the box that applies to the Applicant/Recipient and complete the table only as provided by the instructions accompanying this form.

The Applicant/Recipient will not charge indirect costs using an indirect cost rate.	
The Applicant/Recipient will calculate and charge indirect costs under the award by applying a de minimis rate as provided by 2 CFR 200.414(f), as may be amended from time to time.	X
The Applicant/Recipient will calculate and charge indirect costs under the award using the indirect cost rate(s) in the table below, and each rate in this table is included in an indirect cost rate proposal developed in accordance with the applicable appendix to 2 CFR part 200 and, if required, has been approved by the cognizant agency for indirect costs.	

Mark the one (and only one) checkbox that best reflects how the indirect costs of the Applicant/Recipient will be calculated and charged under the award. Do not include indirect cost rate information for subrecipients.

The table following the third checkbox must be completed only if that checkbox is checked. When listing a rate in the table, enter the percentage amount (for example, “15%”), the type of direct cost base to be used (for example, “MTDC”), and the type of rate (“predetermined,” “final,” “fixed,” or “provisional”).

If using the Simplified Allocation Method for indirect costs, enter the applicable indirect cost rate and type of direct cost base in the first row of the table.

If using the Multiple Allocation Base Method, enter each major function of the organization for which a rate was developed and will be used under the award, the indirect cost rate applicable to that major function, and the type of direct cost base to which the rate will be applied.

If the Applicant/Recipient is a government and more than one agency or department will carry out activities under the award, enter each agency or department that will carry out activities under the award, the indirect cost rate(s) for that agency or department, and the type of direct cost base to which each rate will be applied.

To learn more about the indirect cost requirements, see 2 CFR part 200, subpart E, and the applicable appendix that is listed under 2 CFR 200.414(e).

Submission Type: Update

Effective Date: 07/09/2025

Certification of Authorized Representative for the Applicant/Recipient: **** Under penalty of perjury, I certify on behalf of the Applicant/Recipient that:** **(1) all information provided on this form is true, complete, and accurate, and** **(2) Applicant/Recipient will provide HUD with an update to this form immediately upon learning change in the information provided on this form, and** **(3) I am authorized to speak for the Applicant/Recipient regarding all information provided on this** ****Warning: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties (18 U.S.C §§ 287, 1001, 1010, 1012, 1014; 31 U.S.C. § 3729, 3802; 24 CFR § 28.10(b)(iii)).**	X

Authorized Representative:

Prefix:	Mr.
First Name:	Jeremy
Middle Name:	
Last Name:	Gordon
Suffix:	
Title:	President
Telephone Number: (Format: 123-456-7890)	(612) 865-6823
Fax Number: (Format: 123-456-7890)	(503) 588-6094
Email:	gordon.jeremy@co.polk.or.us
Signature of Authorized Representative:	Considered signed upon submission in e-snaps.
Date Signed:	07/09/2025

7A. Attachment(s)

Document Type	Required?	Document Description	Date Attached
1) Subrecipient Nonprofit Documentation	No		
2) Other Attachment(s)	No		
3) Other Attachment(s)	No		

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description:

7D. Certification

Applicant and Recipient Assurances and Certifications - form HUD-424B (Title)
U.S. Department of Housing and Urban Development OMB Approval No. 2501-0017
(expires 01/31/2026)

As part of your application for HUD funding, you, as the official authorized to sign on behalf of your organization or as an individual must provide the following assurances and certifications. The Responsible Civil Rights Official has specified this form for use for purposes of general compliance with 24 CFR §§ 1.5, 3.115, 8.50, and 146.25, as applicable. The Responsible Civil Rights Official may require specific civil rights assurances to be furnished consistent with those authorities and will specify the form on which such assurances must be made. A failure to furnish or comply with the civil rights assurances contained in this form may result in the procedures to effect compliance at 24 CFR §§ 1.8, 3.115, 8.57, or 146.39. By submitting this form, you are stating that to the best of your knowledge and belief, all assertions are true and correct.

1. Has the legal authority to apply for Federal assistance, has the institutional, managerial and financial capability (including funds to pay the non-Federal share of program costs) to plan, manage and complete the program as described in the application and the governing body has duly authorized the submission of the application, including these assurances and certifications, and authorized me as the official representative of the application to act in connection with the application and to provide any additional information as may be required.

2. Will administer the grant in compliance with Title VI of the Civil Rights Act of 1964 (42 U.S.C 2000(d)) and implementing regulations (24 CFR part 1), which provide that no person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination under any program or activity that receives Federal financial assistance OR if the applicant is a Federally recognized Indian tribe or its tribally designated housing entity, is subject to the Indian Civil Rights Act (25 U.S.C. 1301-1303).

3. Will administer the grant in compliance with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended, and implementing regulations at 24 CFR part 8, the American Disabilities Act (42 U.S.C. §§ 12101 et.seq.), and implementing regulations at 28 CFR part 35 or 36, as applicable, and the Age Discrimination Act of 1975 (42 U.S.C. 6101-07) as amended, and implementing regulations at 24 CFR part 146 which together provide that no person in the United States shall, on the grounds of disability or age, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity that receives Federal financial assistance; except if the grant program authorizes or limits participation to designated populations, then the applicant will comply with the nondiscrimination requirements within the designated population.

4. Will comply with the Fair Housing Act (42 U.S.C. 3601-19), as amended, and the implementing regulations at 24 CFR part 100, which prohibit discrimination in housing on the basis of race, color, religion sex (including gender identity and sexual orientation), disability, familial status, or national origin and will affirmatively further fair housing; except an applicant which is an Indian tribe or its instrumentality which is excluded by statute from coverage does not make this certification; and further except if the grant program authorizes or limits participation to designated populations, then the applicant will comply with the nondiscrimination requirements within the designated population.

5. Will comply with all applicable Federal nondiscrimination requirements, including those listed at 24 CFR §§ 5.105(a) and 5.106 as applicable.

6. Will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (42 U.S.C. 4601) and implementing regulations at 49 CFR part 24 and, as applicable, Section 104(d) of the Housing and Community Development Act of 1974 (42 U.S.C. 5304(d)) and implementing regulations at 24 CFR part 42, subpart A.

7. Will comply with the environmental requirements of the National Environmental Policy Act (42 U.S.C. 4321 et.seq.) and related Federal authorities prior to the commitment or expenditure of funds for property.

8. That no Federal appropriated funds have been paid, or will be paid, by or on behalf of the applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress, in connection with the awarding of this Federal grant or its extension, renewal, amendment or modification. If funds other than Federal appropriated funds have or will be paid for influencing or attempting to influence the persons listed above, I shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying. I certify that I shall require all subawards at all tiers (including sub-grants and contracts) to similarly certify and disclose accordingly. Federally recognized Indian Tribes and tribally designated housing entities (TDHEs) established by Federally-recognized Indian tribes as a result of the exercise of the tribe's sovereign power are excluded from coverage by the Byrd Amendment, but State-recognized Indian tribes and TDHs established under State law are not excluded from the statute's coverage.

Name of Authorized Certifying Official: Jeremy Gordon

Date: 01/30/2026

Title: President

Applicant Organization: ORS 190 Entity, Mid-Willamette Valley Homeless Alliance

PHA Number (For PHA Applicants Only):

I/We, the undersigned, certify under penalty of perjury that the information provided above is true and correct. WARNING: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties.(18 U.S.C. §§287, 1001, 1010, 1012, 1014; 31 U.S.C. §3729, 3802).	X

8B. Submission Summary

Applicant must click the submit button once all forms have a status of Complete.

Page	Last Updated
1A. SF-424 Application Type	No Input Required
1B. SF-424 Legal Applicant	01/30/2026
1C. SF-424 Application Details	No Input Required
1D. SF-424 Congressional District(s)	01/30/2026

1E. SF-424 Compliance	01/30/2026
1F. SF-424 Declaration	01/30/2026
1G. HUD 2880	01/30/2026
1H. HUD 50070	01/30/2026
1I. Cert. Lobbying	01/30/2026
1J. SF-LLL	01/30/2026
IK. SF-424B	01/30/2026
1L. SF-424D	01/30/2026
2A. Subrecipients	No Input Required
2B. Experience	01/30/2026
3A. Project Detail	01/30/2026
3B. Description	01/30/2026
3C. Expansion	01/30/2026
6A. Funding Request	01/30/2026
6F. Supp Srvcs Budget	01/30/2026
VAWA Budget	No Input Required
6I. Match	01/30/2026
6J. Summary Budget	No Input Required
Indirect Cost Information	01/30/2026
7A. Attachment(s)	No Input Required
7D. Certification	01/30/2026

PRELIMINARY AGENDA

Joint Meeting of:

MID-WILLAMETTE VALLEY HOMELESS ALLIANCE (MWVHA) BOARD OF DIRECTORS; ORS 190 ENTITY BOARD OF DIRECTORS

Meeting Location(s):
February 12, 2026
3:00 pm to 5:00 pm
Marion County Board of Commissioners
Commissioner's Board Room – 5th Floor
555 Court St NE, Salem, OR 97301
And
Via teleconference (Zoom)

1. (3:00) WELCOME — CHAIR GORDON

Chair Gordon will open the meeting and confirm that Oregon Public Meeting Law requirements were met with Alliance staff.

ALLIANCE ACTION

2. (3:05) ALLIANCE BOARD CONSENT AGENDA — CHAIR GORDON

ACTION: Approval of:

a. Agenda; and
b. 2026.01.08_Joint_MWVHA_BOD-ORS190_Meeting_Minutes
c. 2026.02.03_Joint_MWVHA_BOD-ORS190_Meeting_Minutes

Any consent item may be considered as a separate action item at the request of any board member

ORS 190 ACTION

3. (3:10) ORS 190 ENTITY BOARD CONSENT AGENDA — CHAIR GORDON

ACTION: Approval of:

a. Broker of Record letter Huggins for Flexible Spending Account
b. Cyber security policy with Coalition

Any consent item may be considered as a separate action item at the request of any board member

4. (3:XX) PUBLIC COMMENT — CHAIR GORDON

ALLIANCE BUSINESS/ACTIONS

5. (3:XX) LTRA COMMUNITY PLANNING UPDATE — GORDON/BOLGER

Bolger will provide an update and recommendation on LTRA community planning & next steps.

ACTION: Board approve next steps as outlined by Bolger.

6. (3:XX) ELLE GROUP – ENVIRONMENTAL SCAN — GORDON/BOLGER

Arielle Goranson & Shelley Buettner will introduce themselves to the Board and share about Environmental Scan.

7. (3:XX) LETTER OF SUPPORT- WESTCARE — GORDON/BOLGER

Westcare is seeking a letter of support from Alliance for a federal application to continue funding for their Homeless Veterans' Reintegration Program (HVRP)

ACTION: Approve letter of support for Westcare (**page xx**)

8. (3:XX) SUBGRANTEE MONITORING CALENDAR & PLAN — GORDON/BOLGER

Bolger will share proposed calendar and plan for subgrantees.

ORS 190 BUSINESS/ACTIONS

9. (3:XX) HR LETTER OF INTENT — BOLGER

Bolger will share a comparison of HR companies with a recommendation

ACTION: Approve letter of intent & contract with Bambee HR

10. (3:XX) OREGON REHOUSING INITATIVE BUDGET & CONTRACTS — BOLGER

ACTION: Approve contracts

11. (3:XX) HUD NOFO RENEWALS & REALLOCATION — GORDON/BOLGER

Bolger will update the Board with the status of HUD renewal and reallocation projects.

ALLIANCE-ORS 190 UPDATES

12. (4:40)DIRECTOR'S REPORT — MISTY BOLGER

a. Handbook updates
b. Policies to adopt
c. OHCS Fiscal Monitoring update
d. Finances/ Credit card
e. CE Case Conferencing/Data Quality update

13. (4:50)JURISDICTION/ORGANIZATION UPDATES ALL

14. (4:55) OTHER BUSINESS ALL

15. (5:00)ADJOURNMENT CHAIR GORDON

Supplemental information:

- Staff Updates (**pages xx-xx**)
- 2026 Board and Executive Meeting Schedule (**page xx**)
- Invoices (**pages xx-xx**)

Virtual Meeting Information:

https://wesd.zoom.us/j/95458332303?pwd=bk7d9HC6q2aIWtydTcho84DrC5nsPX.1

Meeting ID: 954 5833 2303
Passcode: 673610

One tap mobile
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+16699006833,,95458332303#,,,,*673610# US (San Jose)

Staff Contacts:

Board member inquiries:
Misty Bolger – 503.428.0695, misty.bolger@mwvhomelessalliance.org

General questions or difficulties connecting:
Cassie Bay – 503.540.1627, cassandra.bay@mwvhomelessalliance.org

The Mid-Willamette Valley Homeless Alliance is pleased to comply with the Americans with Disabilities Act (ADA). If you need special accommodations to attend this meeting, please contact MWVHA at (503) 540-1627 at least 48 hours prior to the meeting. Hearing impaired, please call Oregon Telecommunications Relay Service, 7-1-1